

**NCDATT Meeting: Hosted by Red Deer Polytechnic**

**June 4, 2025**

**MINUTES**

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| **Agenda Items** | **Discussion Points** | **Action Items/Motion** |
| **1.** | **New Business Items** | Lucy gave an overview of recent conversations in which she has been involved. |  |
|  |  | The executive meets monthly and is want to build a strategic plan for the next 5 years. This aligns with work being done in the BC meetings. This plan would define specific initiatives to drive us forward and advocate for change. An option is to have someone facilitate a session with NCDATT to build on these initiatives. Another idea being explored is to have someone do the correspondence we need to run with these big ideas and formulate next steps. Lucy will be putting together an outline and sending it out to everyone for review. | Lucy will be putting together an outline and sending it out to everyone for review. |
|  |  | In looking at special projects to support the work we do; some funding ideas have come forward including CICan and Greening of the Trades. NCDATT has given a small amount to this initiative, and the executive is now looking to see if there are other national projects we can put forward to support the work we do. These initiatives will come to the group for consideration and/or support. Some general ideas are clean technology and supporting a cleaner environment in the trades. Please forward any ideas you may have onto the executive team. | Please forward any ideas you may have onto the executive team. |
|  |  | Laura and Miki provided the financial report, which was circulated to all immediately following their presentation. Laura and Miki will be going to meet with the new accountant to complete the final submission of back taxes and set a path forward. All were also reminded of the NCDATT website. If you are having any issues logging in, please reach out to Laura to receive your username and password. All minutes and associated meeting reference materials are located on the website, though consistency has been sporadic due to different individuals holding the secretary role throughout the years. | If you are having any issues logging in, please reach out to Laura to receive your username and password |
|  |  | The executive is attempting to finalize the next series of NCDATT meetings and locations. At this point we have received interest from Newfoundland, Niagara, and SaskPoly. If you are interested in hosting a meeting, please reach out to a member of the executive. We’re happy to discuss logistics and supports. As a reminder, the Spring meeting is more focused on professional development, whereas the Fall meeting is when we invite external partners. The format is typically the welcome reception plus two full days of meetings & presentations. We do not invite companies to come in and sell to you, but instead focus on organizations that support our institutional and collective goals. |  |